

## **Staff Student Liaison Group – Year 1 and 2**

### **Terms of reference and Membership**

---

Reporting to the Education Sub-Committee (Years 1 and 2), the Staff Student Liaison Group's responsibilities include:

- 1 To consider academic and non-academic issues and problems raised by students and staff concerning years 1 and 2 of the course, to identify possible solutions and oversee remedial action referring matters to the Education Sub Committee (Years 1 and 2) where appropriate;
- 2 To receive and respond to teaching evaluations as part of the quality assurance procedures.

### **Membership**

Chair	Medic Student Union President
Head of Undergraduate Medicine	Mr Shiv Chopra
Head of Year 1 and 2 and LSS Theme leader	Miss Jenny Higham
MCD Theme leader	Professor Tony Firth
FOCP Theme leader and Dr & Patient lead	Professor Mike Ferenczi
LCRS Theme leader	Dr Elizabeth Muir
Head of Learning resources	Professor John Laycock
Head of Pastoral care	Dr Mike Barrett
Head of Quality Assurance	Dr Martin Croucher
Sub board chair (Year 1 assessment)	Dr Karim Meeran
Sub board chair (Year 2 assessment)	Dr Nancy Curtin
Student Union Education Rep (yrs 1, 2 & 3)	Dr Stephen Gentleman
Student Union representatives from year 1 and 2	Miss Eleanor Barry
	Mr Sukhpreet Dubb
	Ms Shreya Raghuvanshi
	Mr Abubakar Mohammed
	Mr Sumeet Hindocha,
	Mr Anil Chopra
	Mr Omair Shariq
Library Representative (Years 1 and 2)	Ms Louise Doolan
Curriculum Administrator (Years 1 and 2)	Ms Jo Williams

### **Ex Officio Members – to receive papers and attend as appropriate**

Course coordinators for courses which have recently run or those with an interest in a specific agenda item are invited to relevant meetings.

Assistant Curriculum Administrator (clinical)	Ms Justine Smith
Quality Assurance and Enhancement Manager	Mr Ernst Buyl
UMO Manager	Mr Richard Barnard
Student Services Manager	Ms Janette Shiel
Examinations Manager	Ms Erika McGovern
Learning Technologist	Ms Maria Toro
Other UMO staff as appropriate	

### **Frequency of Meetings**

Once per term